

City of Las Vegas

PURCHASING & CONTRACTS DIVISION
CITY HALL, 1ST FLOOR
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LAS VEGAS, NEVADA 89101-2986
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www.lasvegasnevada.gov/bids



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**INVITATION TO BID
BID NO. 060092-TB
SALE OF CITY OF LAS VEGAS SURPLUS COMPUTER EQUIPMENT**

SCOPE OF WORK: SALE OF CITY OF LAS VEGAS SURPLUS COMPUTER EQUIPMENT

BID OPENING: All bids must be received in the office of the City Clerk, First Floor, City Hall Complex, 400 Stewart Avenue, Las Vegas, NV 89101-2986 on November 1, 2005. Bids must be time-stamped at 1:30 p.m. or before; bids time stamped at 1:31 p.m. or after, will be returned to the Bidder. Bids will be publicly opened and read aloud immediately after the established closing time and date, in the Purchasing and Contracts Division Conference Room.

BID DOCUMENTS MAY BE OBTAINED by registering with DemandStar. You may register on-line at www.DemandStar.com or by requesting a faxed registration form to (800) 711-1712. Membership in DemandStar is not necessary for doing business with the City. However, suppliers registering with DemandStar receive automatic, immediate notification of non-construction related solicitations, including any subsequent addenda. The Solicitation documents may also be purchased from the Purchasing & Contracts Division, 1st Floor, City Hall, 400 Stewart Ave., Las Vegas, NV 89101. If documents are to be mailed, there will be a \$5.00 postage and handling fee. Checks are to be made payable to City Treasurer, City of Las Vegas. Suppliers obtaining solicitation documents from the Purchasing Office will receive notification of addenda. Failure to acknowledge addenda, if any, may cause your bid to be deemed non-responsive.

Any questions regarding this solicitation should be referred to Teresa Boyce at (702) 229-6231.

Prospective bidders are hereby notified that this Invitation to Bid and all related bidding documents will be made available on a Telecommunication Device for the Deaf (TDD) or in an alternate format (audio or Braille) upon request to the Purchasing and Contracts Division, telephone number (702) 229-6231 or (702) 386-9108 (TDD).

FOR COMPLETE INFORMATION OF FUTURE FORMAL BIDS AND QUOTATIONS, CALL THE BID HOTLINE AT (702) 229-2423 OR VISIT OUR WEB SITE AT www.lasvegasnevada.gov/bids